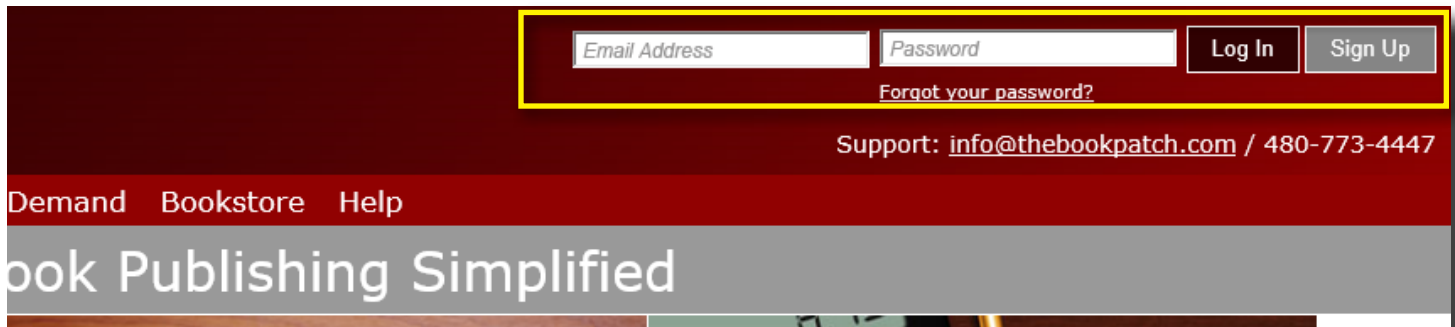


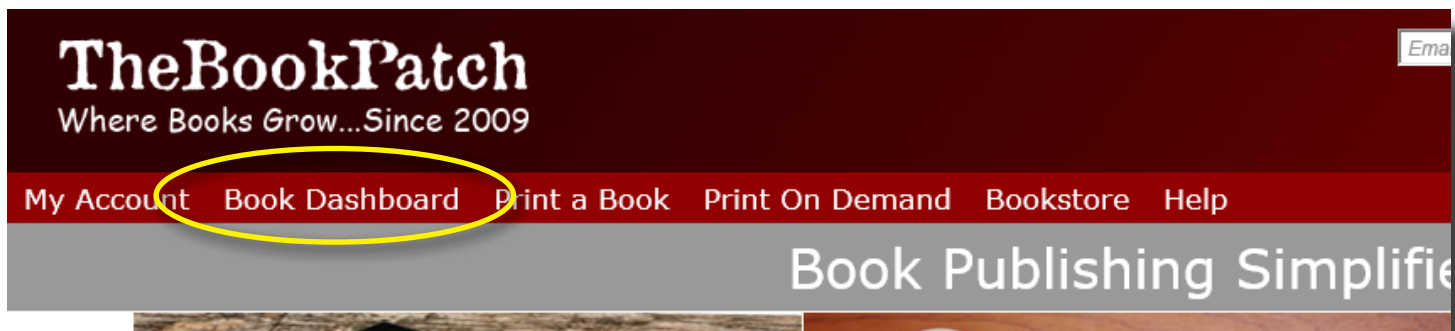
# Update Uploaded Text

These instructions will show you how to update your books text by uploaded a new PDF to replace the existing one.

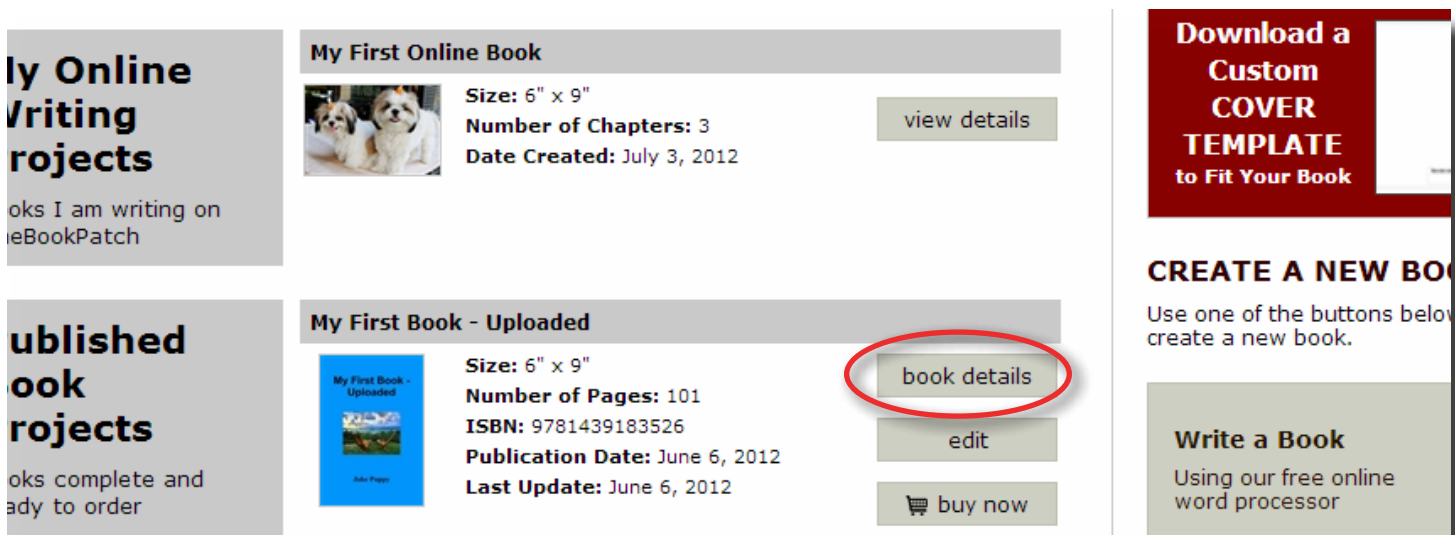
1. Login to TheBookPatch.com by entering your email address and password and clicking the **Log In** button at the top right.



2. Click the **Book Dashboard** link located below the logo.



3. In the Published Book Projects section, click the **book details** button.



4. Click the **Replace Book Text (upload new text)** link.

The screenshot shows a book listing for 'My First Book - Uploaded'. On the left is a book cover with the title 'My First Book - Uploaded' and author 'Joko Peppy'. To the right of the cover are several links: 'Edit Cover', 'Published: June 06, 2012', 'Last Update: August 09, 2013', 'Pages: 101', 'ISBN: 9781439183526', 'Wholesale Price: \$3.32', 'Retail Price: \$12.95 Click to change', 'Books Sold: 0', 'Book is not in Bookstore: Click to add', 'Bookstore Synopsis: Add/Edit', 'Book Cover PDF: Click to view', 'Book Text PDF: Click to view', 'Replace Book Text (upload new text)' (circled in red), 'Get a "Buy Now" button for your website', and 'Order a Book (Add To Cart)'.

5. Click the **Browse** button to select the new PDF you wish to upload.

## Upload Text PDF

Upload your text PDF below by clicking the **Browse** button to locate your PDF on your computer and then click the **Upload** button to upload the file and proceed to the next step.

### Please Note:

- The PDF should not contain the cover.
- The pages in the PDF should not be set up as a spread (seeing two pages at one time).
- Make sure that the text PDF is the exact size you selected when creating your book in the previous step. If you chose a 6" x 9" book your PDF must also be 6" x 9", we do not resize your PDF to match.
- As we use digital printers, to generate a proper bleed on your interior pages we recommend that you fade out your images about 1/8 inch from the edge of the paper or leave a white border on all four sides.
- If the PDF you are uploading does not have the fonts embedded we are not responsible for anything that is printed incorrectly. Creating the PDF as a PDF/X version (we suggest PDF/X-1a:2001) will ensure the fonts are embedded.
- Perfect bound books under 49 pages will be saddle stitched instead of perfect bound.

Maximum file size: 200MB

The form includes a text input field, a 'Browse...' button (circled in red), an 'Upload' button, and a 'Cancel' button. Below the form are two buttons: 'Cancel' and 'Create Cover'.

## PRICE CALCULATOR

The form contains the following fields:

- Book Size:** 6" x 9"
- Color Option:** Color Cover/Black-n-White Inside
- Binding:** Perfect Bound
- Number of Pages:** 77
- A page is considered one side of a sheet of paper.*
- Quantity:** 1

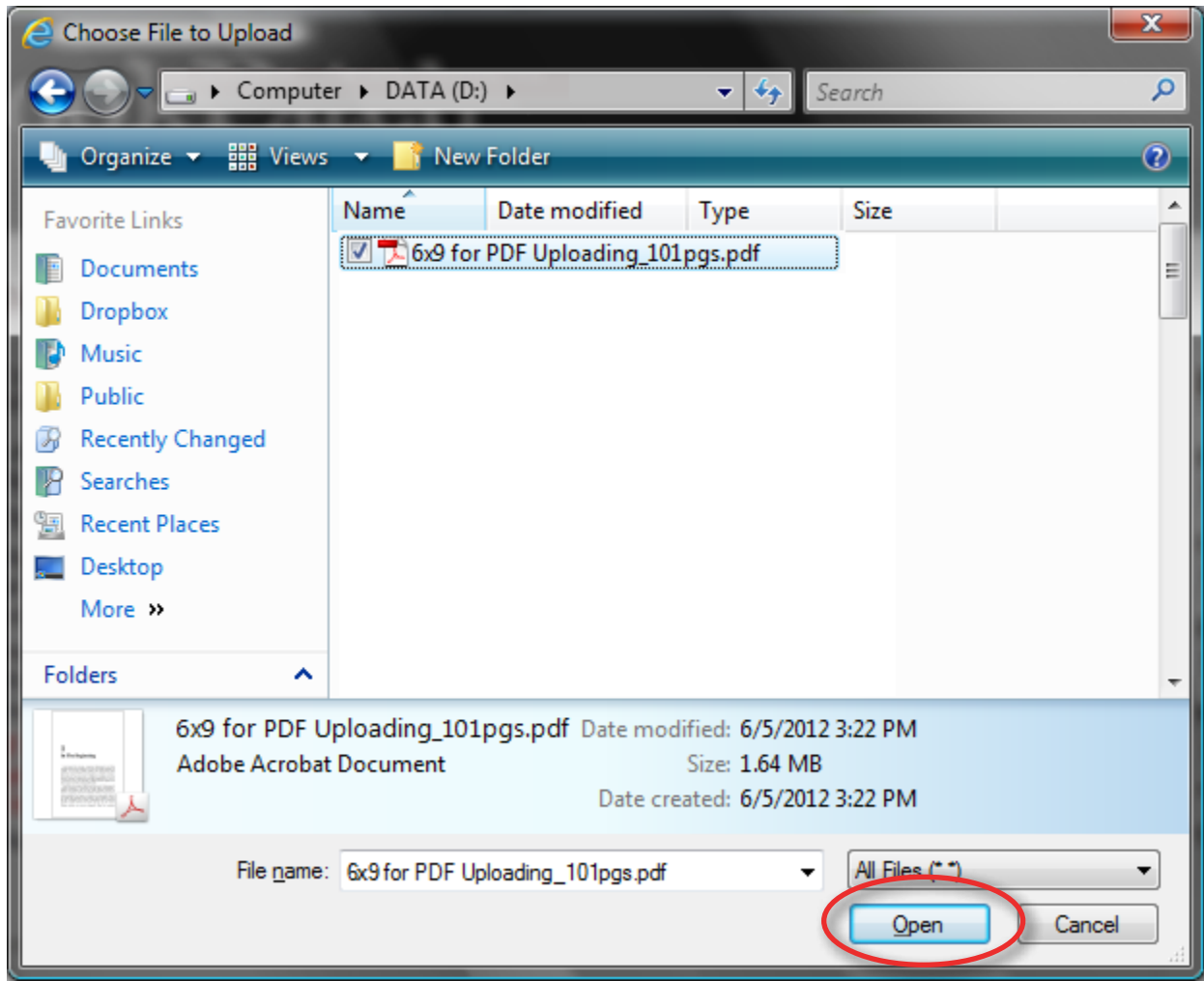
**Calculate**

**Printing Cost: \$2.77**

Price per book at different quantities

1 - 49	\$2.7
50 - 99	\$2.4
100 - 249	\$2.3
250 - 499	\$2.2
500 - 999	\$2.0
1,000 +	\$1.9

6. Select the new PDF and click the **Open** button.



7. Click the **Upload** button to upload the file.

your PDF to match.

- As we use digital printers, to generate a proper bleed on your interior pages we recommend that you fade out your images about 1/8 inch from the edge of the paper or leave a white border on all four sides.
- **If the PDF you are uploading does not have the fonts embedded we are not responsible for anything that is printed incorrectly. Creating the PDF as a PDF/X version (we suggest PDF/X-1a:2001) will ensure the fonts are embedded.**
- Perfect bound books under 49 pages will be saddle stitched instead of perfect bound.

Maximum file size: 200MB

D:\Testing Items\6x9 for PC

**Binding**  
Perfect Bound

**Number of Pages**  
77  
A page is considered one side of a sheet of paper.

**Quantity**  
1

**Printing Cost: \$2.77**

Price per book at different quantities

1 - 49	\$
50 - 99	\$
100 - 249	\$
250 - 499	\$

8. Once the upload is complete, the message at the bottom will inform you what your next step will be:

- If the new PDF has the same amount of page as the original click the **Finish** button to return to your My Books page (like the image below illustrates). Returning here means you have successfully updated your text.
- If the new PDF has a different amount of pages than the original click the **Finish** button to go to the Create Cover page to update your cover. This needs to be done to resize the spine to fit the new page count. If you don't want to change anything simply click the Preview button to update the cover and then click the Save button to proceed. Follow the rest of the instructions to complete the process.

## Upload Text PDF

Upload your text PDF below by clicking the **Browse** button to locate your PDF on your computer and then click the **Upload** button to upload the file and proceed to the next step.

### Please Note:

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- The pages in the PDF should not be set up as a spread (seeing two pages at one time).
- Make sure that the text PDF is the exact size you selected when creating your book in the previous step. If you chose a 6" x 9" book your PDF must also be 6" x 9", we do not resize your PDF to match.
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PDF uploaded successfully.

Click the Finish button to return to your My Books page.

## PRICE CALCULATOR

### Book Size

6" x 9"

### Color Option

Color Cover/Black-n-White Inside

### Binding

Perfect Bound

### Number of Pages

77

A page is considered one side of a sheet of paper.

### Quantity

1

Printing Cost: \$2.77

## CONVERT YOUR DOCUMENT TO A PDF

If you do not have the ability to create your own PDF we can help. AuthorsLoom.com was created to convert .doc, .docx, .odt, and .rtf into a PDF for FREE.