

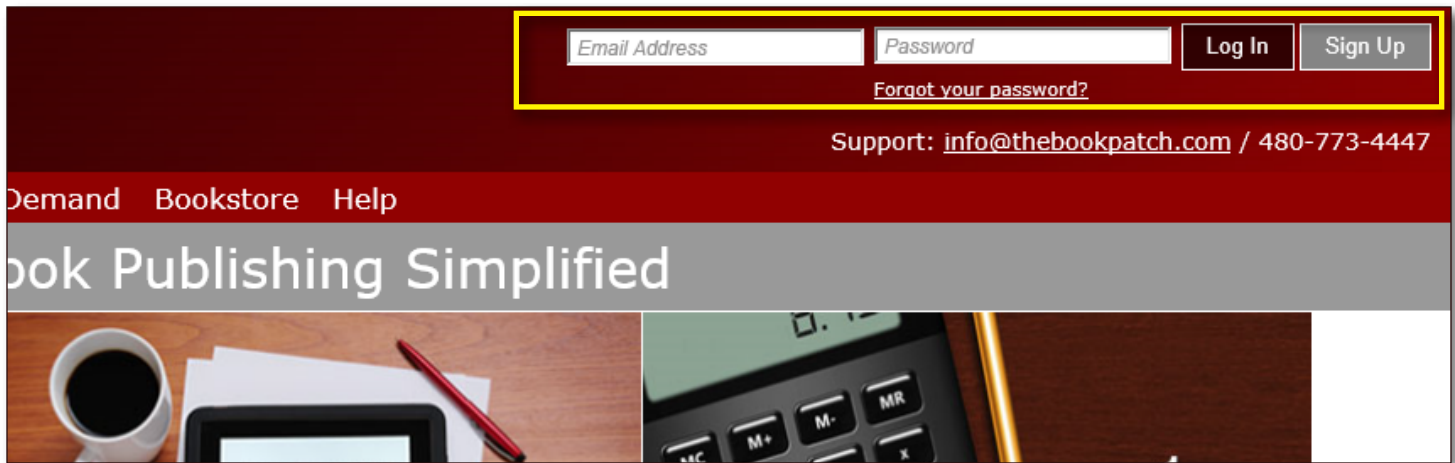
Cancel An Order

These instructions will show you how to cancel an order. There are a few ways to cancel an order and below will show you two of the ways.

Please Note: All orders MUST be canceled before midnight (in AZ) of the day the order was placed.

Cancel An Order For Your Book (Wholesale Purchase)

1. Login to TheBookPatch.com by entering your email address and password and clicking the **Log In** button at the top right.



2. Click the **Book Dashboard** link located below the logo.




3. In the Published Book Projects section, click the **book details** button for the book you ordered.

My Online Writing Projects

Books I am writing on TheBookPatch


My First Online Book



Size: 6" x 9"
Number of Chapters: 3
Date Created: July 3, 2012

[view details](#)

My First Book - Uploaded



Size: 6" x 9"
Number of Pages: 101
ISBN: 9781439183526
Publication Date: June 6, 2012
Last Update: June 6, 2012

[book details](#)
[edit](#)
[buy now](#)

Download a Custom COVER TEMPLATE to Fit Your Book

CREATE A NEW BOOK

Use one of the buttons below to create a new book.

Write a Book

Using our free online word processor

4. In the Bookstore section, click on the order number that you wish to cancel (if you have more than four orders you will have to click the **view all** link to see all of your orders).

Bookstore

WHOLESALE ORDERS	RETAIL ORDERS	PROFITS						
<p>Number of orders: 1 Orders total: \$8.43</p> <p>Most recent orders</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Order</th> <th>Quantity</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">12160</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1/15/2013</td> </tr> </tbody> </table>	Order	Quantity	Date	12160	1	1/15/2013	<p>Number of orders: 0 Orders sub-total: \$0.00 (not including shipping, handling and tax)</p>	<p>Sorry, it looks like we have not yet issued you a profit check yet. Below we will list the checks we have sent out so far.</p>
Order	Quantity	Date						
12160	1	1/15/2013						

5. Click the **Cancel/Refund Order** button.

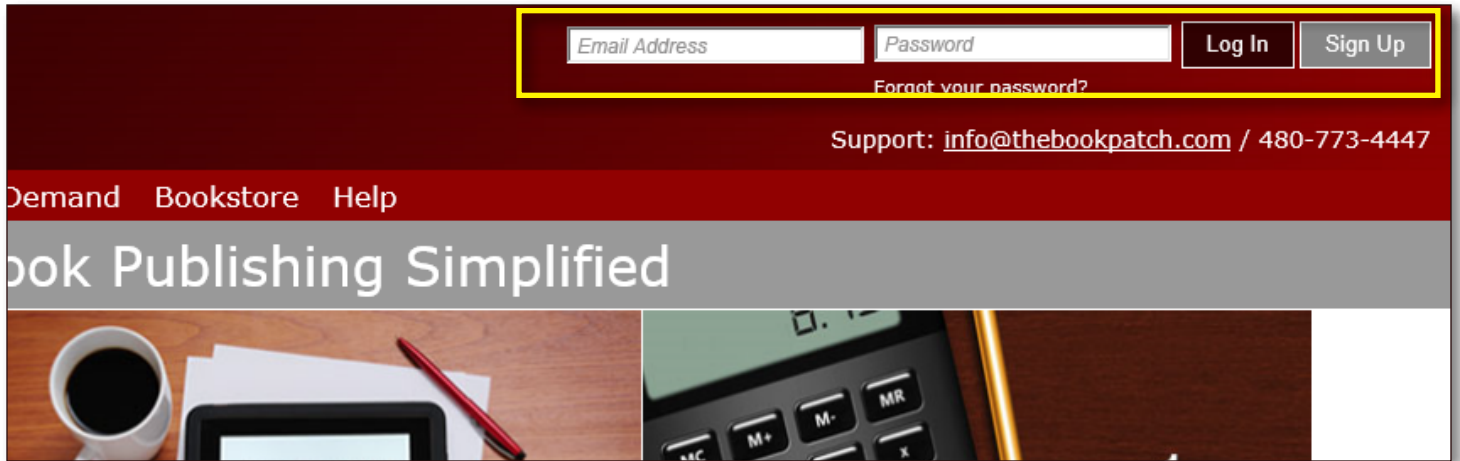
Product Description	Quantity	Unit Price	Discount	Total Price
Testing an 8.25 x 11.89 Book By: Day Teacher	1	\$3.17	\$0.00	\$3.17
Sub-Total:				\$3.17
Tax: (AZ Residents only)				\$0.29
Handling:				\$1.70
Shipping:				\$3.27
Total Price:				\$8.43

Note: You have up to midnight the day the order was placed to cancel this order, after that your order cannot be cancelled and will ship when completed.

[Cancel/Refund Order](#)

Cancel An Order For Someone Else's Book (Retail Purchase)

1. Login to TheBookPatch.com by entering your email address and password and clicking the **Log In** button at the top right.



2. Click the **Book Dashboard** link located below the logo.



3. Under the Orders area, click the **order number** link you wish to cancel.

Dashboard

Below shows up to four (4) of your last books in each category. If you have more than four (4) click on the **view all** button in that category to see all.

My First Online Book

Size: 6" x 9"

Number of Chapters: 3

Date Created: 7/3/2012

[view details](#)

My First Book - Uploaded

Size: 6" x 9"

Number of Pages: 101

ISBN: 9781439183526

Publication Date: 06/06/2012

[book details](#)

[edit](#)

[buy now](#)

My Second Book - Uploaded

Size: 6" x 9"

Number of Pages: 50

ISBN:

Publication Date: 06/06/2012

[complete](#)

CREATE A NEW BOOK

Use one of the buttons below to create a new book.

Write a Book

Using our free online word processor

Print On Demand

Upload your PDF and order your copy

ORDERS

Below is a list of the most recent orders you placed for your books. Click on the order number to view details.

Order	Quantity	Date
12492	1	1/24/2013
12160	1	1/15/2013
10820	1	12/7/2012
9264	10	10/25/2012
5851	1	6/19/2012

4. Click the **Cancel/Refund Order** button.

Product Description	Quantity	Unit Price	Discount	Total Price
Testing an 8.26 x 11.89 Book By: Day Kachner	1	\$3.17	\$0.00	\$3.17
Sub-Total:				\$3.17
Tax: (AZ Residents only)				\$0.29
Handling:				\$1.70
Shipping:				\$3.27
Total Price:				\$8.43

Note: You have up to midnight the day the order was placed to cancel this order, after that your order cannot be cancelled and will ship when completed.

Cancel/Refund Order