

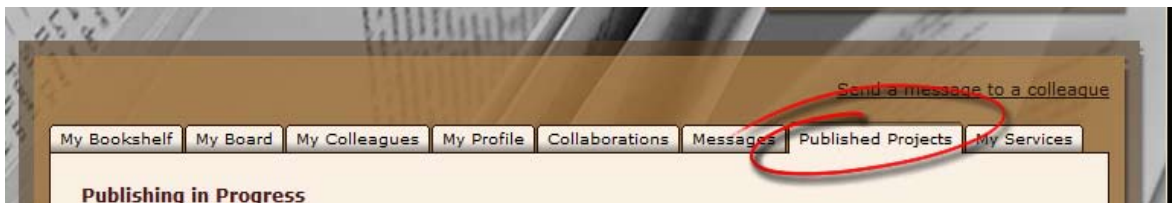
How To:

Order Your Book After The Initial Order

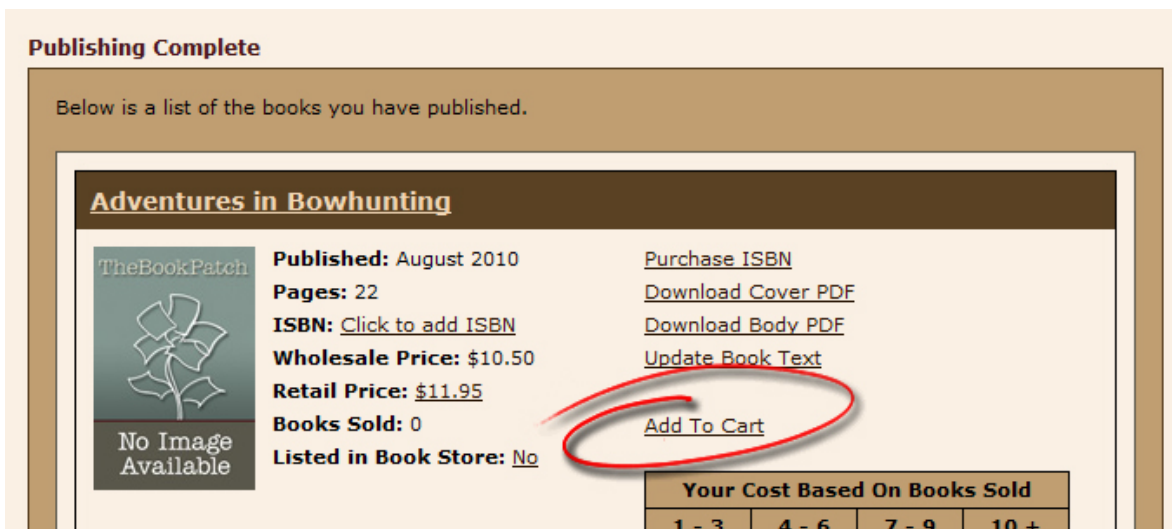
The first time you ordered your book was probably at the end of the publishing and you are now ready to order more, but how. Depending whether or not your book is sold to the general public, there are two ways to order. Remember that every book you purchase accumulates which in return lowers your printing costs.

Book Not Set To Sell To The General Public

1. **Login** to TheBookPatch.com, button located at the top right (*If you are not a member, click **Create Account** button and follow the steps to create one.- Membership is **FREE***). You will be redirected to your My Patch page.
2. Click the **Published Projects** tab

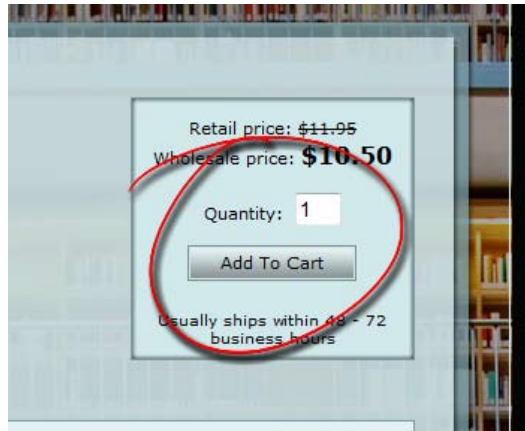


3. Look for your book under the Publishing Complete section
4. Click the **Add to Cart** link

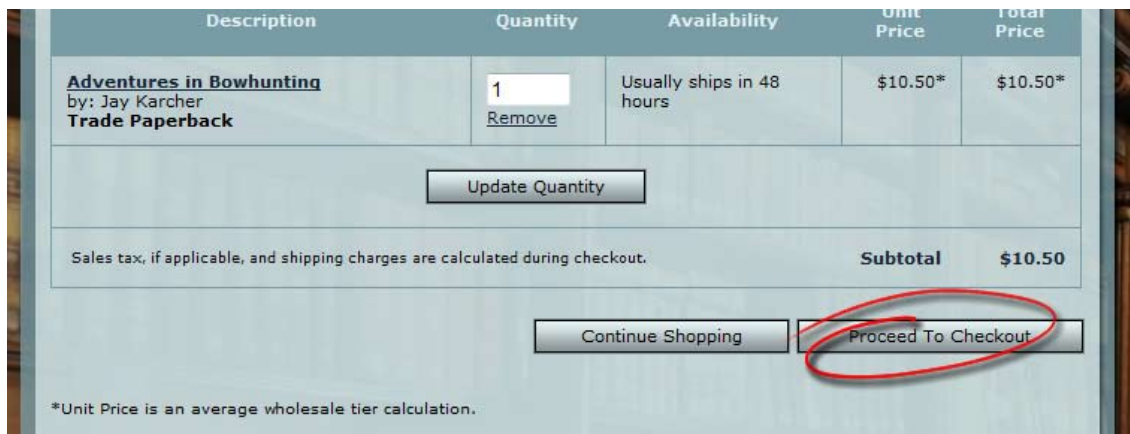


5. You will be directed to your books detail page in the book store (this is where you will order your book). *If you chose not to sell your book to the general public, no one else will see this page but you.*

6. Enter the number of copies you would like to order
7. Click the **Add To Cart** button



8. Click the **Proceed To Checkout** button



9. Follow the remaining steps in the shopping cart to complete your order.

Book Set To Sell To The General Public

When your book is set to sell to the general public, you can use either the above steps or the steps below.

1. **Login** to TheBookPatch.com, button located at the top right (If you are not a member, click **Create Account** button and follow the steps to create one.- Membership is **FREE**).
2. Click on the Book Store button that is located at the top of the page



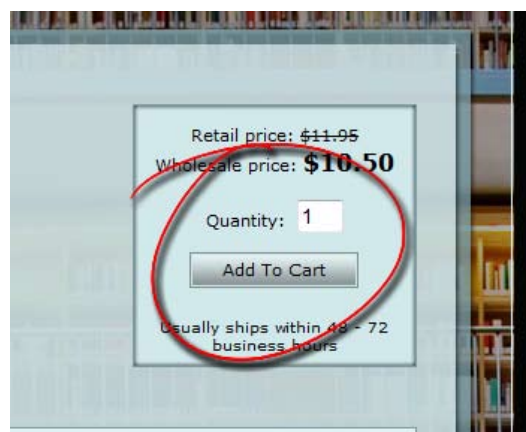
3. Find your book by using one of these methods

- If you know what category your book is listed in, click the category name in the Browse Books area on the left side of the page
- Search for your book by entering one of the following into the search box (located under the logo): title (whole or partial), author name, category, or ISBN.
- If your book is located on the front page of the book store, click on the book image.



4. After doing one of the items in step 5 you should be taken to your books detail page

5. Enter the number of copies you would like to order



6. Click the **Add To Cart** button

7. Click the **Proceed To Checkout** button



8. Follow the remaining steps in the shopping cart to complete your order.